



Official Call for Nominations 2020 PRSA Puget Sound Chapter

Annual elections for officers, directors and assembly delegates for the PRSA Puget Sound board of directors are held at the chapter annual meeting in the fall. The Nominating Committee of the Puget Sound chapter, according to the [Chapter's Bylaws](#), prepares a slate of candidates (minimum of one, maximum of three) for all available offices based upon the nominations received. Members attending the annual meeting vote on the slate of candidates.

WE STRONGLY ENCOURAGE SELF-NOMINATIONS FOR CHAPTER BOARD LEADERSHIP POSITIONS.

All members are encouraged to complete this Nomination Form, noting in which capacities (Officer, Director or Assembly Delegate) you would be willing to serve. We also encourage PRSA members to nominate fellow PRSA Puget Sound chapter members. To nominate a fellow chapter member for an elected position, please enter their name under the appropriate position. You can nominate more than one person for each position, but please check with the prospective nominee(s) to ensure they are a chapter member and gain their consent. All nominees, whether self-nominated or otherwise, must be PRSA national and chapter members in good standing.

If completing this nomination form for yourself, please provide a) a brief biographical statement covering information such as your prior chapter service, and color headshot b) your professional experience and related education, and c) why you are interested in chapter service (250 words maximum). Questions? Email the Nomination Committee Chair or PRSA Puget Sound office at info@prsapugetsound.org or call (206) 653-7259.

Please return all submissions by AUGUST 30, 2020, to:

Jacque Coe, APR (Nomination Committee Chair)

Jacque@jacquecoe.com

Or info@prsapugetsound.org

Or by mail to:

PRSA Puget Sound Nominating Committee

19540 International Blvd., Ste. 105

SeaTac, WA 98188-5474

OPEN OFFICES FOR 2020

Please write your name (if self-nominee) or the name of your nominee by office in the space provided; ***if you are nominating a colleague, please check with he/she prior to expedite the nominations process***. All Nominees must be chapter and National members in good standing. Please note: Chapter president, president-elect, all vice presidents and assembly delegates must be members who are accredited (please see National Bylaws, PRSA, Article 1, Section 2(d) and (h) and Article V, Section 1 these bylaws).

Your name: _____

Your phone number: _____

Your e-mail address: _____

BOARD OFFICERS

The officers of the chapter shall be elected from those members duly elected to the board of directors. The officers are a president, vice president/administration, vice president/membership, vice president/programs, vice president/education, a secretary, a treasurer and may include a president-elect. Chapter president, president-elect, all vice presidents and assembly delegates must be members who are accredited. (See National Bylaws, PRSA, Article 1, Section 2(d) and (h) and Article V, Section 1 these bylaws.)

President-Elect

To serve as the incoming president-elect and to serve as chapter president the following year. In the case of disability of the president, the president-elect shall exercise the powers and perform the duties of the president. The president-elect shall also serve as the chapter's parliamentarian.

Self Nomination: _____

President Elect-Other Name: _____

Secretary

One-year term. This position is responsible for keeping records of all meetings of the chapter and of the board of directors: sending copies of minutes to society headquarters, picking up and distributing chapter mail; handling assigned correspondence and other duties pertaining to the office.

Self-Nomination: _____

Secretary-Other Name: _____

Treasurer

One-year term. This position is responsible for receiving and depositing all chapter funds in a federally insured financial institution; issuing receipts and making authorized disbursements in accordance with chapter fiscal policies; preparing the chapter's budget; preparing financial reports to the board; rendering an annual financial statement to chapter members; handling new member billings; and performing other duties pertaining to the office.

Self-Nomination: _____

Treasurer-Other Name: _____

DIRECTORS

All positions are three-year terms. Director terms begin in January following their election in October. Directors meet a minimum of six times per year with officers of the chapter. Up to three names (including yourself) may be nominated. *Duties for all positions are outlined in the [Chapter by-laws](#).*

Self-Nomination: _____

Directors-Other Names: _____

ASSEMBLY DELEGATE

Three-year term. Serve as the chapter's representative at the PRSA national assembly and serves on the Puget Sound Chapter's board. To be eligible, member must be accredited (APR) and have served a minimum of one year as a chapter officer or board member. One Assembly Delegate seat is open for the term running 2020-2023.

Self-Nomination: _____

Delegate-Other Name: _____

**Duties for all positions are outlined in the Chapter by-laws.*

COMMITTEE POSITIONS

Volunteering to serve on a committee is a great way to meet others, network and become involved in our chapter and profession. Please indicate any committees you may be interested in serving. The executive committee will appoint committee chair people. You may also nominate other members. We welcome your involvement!

Accreditation/Education Communications Diversity Membership Programs & Events

Totems & Awards PRSSA Student Outreach